

SPRS Facilities Division
Phone: 702-855-6647
Fax: 702-855-6661

SPRS

Employee Recognition

This is an incentive program for YOU, the SPRS employee!

Please follow the rules and regulations of the program when participating (see below). If you have any questions that are not answered here, please speak with your Coordinator.

Prize and Recognition

- Lunch for the Quarterly Employee winner with the Director and each Coordinator at Applebees (or equivalent-type restaurant)
- Quarterly Pin and Certificate of Recognition
- Picture placed in "Employee of the Quarter/Year" picture board (in every Branch office) and in the department newsletter.
- "Employee of the Year": To be determined

Rules and Regulations

- Calendar Quarters: Jan-Mar, Apr-Jun, Jul-Sep, Oct-Dec
- See the "Employee Nomination Form" for nomination requirements
- Place your completed form in the Employee Nomination box (identified in each area)
- One SPRS employee per quarter will be selected
- If nominating another Branch employee, it can be placed in your Branch box or in the box located at that employee's Branch
- Coordinators or Director cannot nominate, they are only the judges
- A nomination can be made from outside of the department in the form of an email or letter to your lead Administrator or department Director. The "Kudo" will be printed out and inserted into the appropriate nomination box
- When judging the finalist, a unanimous vote will decide the winner
- Coordinators will also judge the validity of the application. Please do not submit "joking" applications, this will be deemed as "VOID"

**1st Quarter
Nominations Accepted**

**Submission Deadline:
March 31, 2009**

"Yes, We Can!"

SPRS Facilities Division

CCSD
CLARK COUNTY
SCHOOL DISTRICT